Privacy Notice for Visitors (Visit)

We are pleased to welcome you to **KRAIBURG TPE GmbH & Co. KG**.

Below, we provide information about the processing of your personal data in connection with your registration as a visitor via the “Visit” reception and visitor management system.

§ 1 Information on the Data Controller

The data controller within the meaning of the General Data Protection Regulation (GDPR) and other data protection laws is:

KRAIBURG TPE GmbH & Co. KG
Friedrich-Schmidt-Str. 2
84478 Waldkraiburg
Phone: +49 (0) 8638/9810-0
Email: info@kraiburg-tpe.com

§ 2 Information on the Data Protection Officer

You can contact our Data Protection Officer at:

c/o activeMind.legal Rechtsanwaltsgesellschaft mbH
Potsdamer Str. 3
80802 Munich
Phone: 089 / 91 92 94 - 900
Email: kraiburg@activemind.de

§ 3 Purposes of Processing and Methods of Collection

When you register as a visitor via the “Visit” system, we collect and process personal data for the following purposes:

- Check-in and registration of visitors upon entering our plant premises or buildings,
- Access control and tracking of who is on our premises and at what time,
- Enforcement of our right to manage our premises and ensuring safety and order on our premises,
- Organizing and coordinating visitor appointments with the relevant contacts within the company,
- Compliance with occupational health and safety regulations (e.g. proof of training, if required).

§ 4 Categories of Data Processed

The following categories of data are processed as part of your registration via Visit:

- Gender
- Title
- Last name, first name
- Date of birth
- Email address
- Phone number
- Phone number (cell)
- Language
- Company
- Street
- ZIP Code/City
- License plate

§ 5 Legal Basis for Processing

The processing of your personal data in connection with your registration as a visitor is based on Article 6(1)(f) of the GDPR. Our legitimate interest lies in ensuring the security of our premises, exercising our right to manage our premises, and ensuring the proper management and traceability of access.

To the extent that individual data processing activities also serve to fulfill legal obligations (e.g. documentation requirements under occupational safety laws), the processing is additionally based on Article 6(1)(c) of the GDPR.

§ 6 Retention Period

Your personal data collected via Visit will be stored only as long as necessary for the purposes stated. Visit automatically deletes personal data according to predefined time limits stored in the system:

- Visitor contact records are deleted if the person in question has not made another visit within a period of 3 years,
- Data regarding visits that have already ended or been completed is automatically deleted after one year,
- Other types of data are subject to additional automated deletion periods stored in the system.

Statutory retention requirements or other legitimate interests (e.g. to investigate security incidents) may preclude earlier deletion in individual cases.

§ 7 Recipients or Categories of Recipients

Recipients of your personal data may include, in particular:

- internal departments responsible for processing, in particular the reception desk/plant security, as well as the specific department or contact person you visited,
- the provider of the “Visit” visitor management software as a processor within the meaning of Article 28 of the GDPR, to the extent necessary for the operation and provision of the software,
- technical service providers involved in the operation, maintenance, and support of the IT systems in use,
- Government authorities, to the extent that there is a legal obligation to do so.

Furthermore, data will only be disclosed to third parties to the extent necessary for the purposes stated above or where there is a legal obligation to do so.

§ 8 Transfers to Third Countries

As of now, your personal data is not transferred to countries outside the European Union or the European Economic Area in connection with the use of Visit. Should this become necessary in individual cases, it will only take place if the data protection requirements for such a transfer are met, in particular based on an adequacy decision by the European Commission or appropriate safeguards such as the EU Standard Contractual Clauses.

§ 9 Provision Required or Necessary

Providing the aforementioned data is required to complete your registration as a visitor and to grant you access to our premises.

§ 10 Your Data Subject Rights

You may exercise the following rights at any time using the contact information provided above:

- Access to your data stored by us and information regarding its processing (Art. 15 GDPR),
- Rectification of inaccurate personal data (Art. 16 GDPR),
- Erasure of your data stored by us (Art. 17 GDPR),
- Restriction of data processing, provided that we are not yet permitted to erase your data due to legal obligations (Art. 18 GDPR),
- Objection to the processing of your data by us (Art. 21 GDPR), and
- Data portability, provided that you have consented to the data processing or have entered into a contract with us (Art. 20 GDPR).

You may file a complaint with a supervisory authority at any time, e.g. with the competent supervisory authority of the state where you reside or with the authority responsible for us as the data controller.

§ 11 Information Regarding Your Right to Object Under Article 21 of the GDPR

Right to Object on a Case-by-Case Basis

You have the right to object at any time, on grounds relating to your particular situation, to the processing of personal data concerning you that is carried out pursuant to Article 6(1)(f) of the GDPR (data processing based on a balancing of interests); this also applies to profiling based on this provision within the meaning of Article 4(4) of the GDPR.

If you object, we will no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing that override your interests, rights, and freedoms, or the processing is necessary for the establishment, exercise, or defense of legal claims.

Recipient of an Objection

The objection may be submitted in any form with the subject line “Objection,” stating your name, address, or other identifying information, to the contact information provided above.